

**Annual General Meeting
Year 2008
Preliminary Notice and Agenda**

Issued by: Chong Phang Ai Ling (Secretary)

The year of 2008 has come to an end, and thus SAMS will also close another chapter of its history. SAMS will be having our 3rd Annual General Meeting as follows:

Date: 13th March 2007 (Friday)
Time: 2:30p.m.-4:30p.m.
Venue: Room G3.09

The purposes of the AGM are:

- to receive the minutes of the previous Annual General Meeting,
- to receive the previous President's report on the working of the Club during the previous year,
- to accept the resignation of the Executive Committee for the previous year,
- to elect the incoming President for the subsequent fiscal year,
- to deal with such other matters that are raised by the membership

All members must be present during and throughout the AGM. If you are unable to attend the AGM, please inform the Secretary of your absenteeism.

Nomination of Candidates for the post of President Year 2009

As stated in Article 9 of the Club Constitution the President for the upcoming year must be elected every AGM.

Conditions for nomination

- Be an active registered club member (Article 9.3)
- Nominated and seconded by two active registered club members (Article 9.3)
- Complete and submit this nomination document to the Chairperson of the Election Committee not later than five days after the AGM notice is received (Article 9.4)

Agenda:

<i>Time</i>	<i>Agenda</i>
2:30p.m.	Opening Speech by Chairperson/AGM begins
2:35p.m.	Review and Approval of Minutes for AGM 2007
2:45p.m.	President's Report for Year 2008
2:55p.m.	Resignation of Previous Year's Executive Committee
3:00p.m.	Election for New President for Year 2009
3:15p.m.	Announcement of Election Results
3:20p.m.	Swearing in of New President for Year 2009
3:25p.m.	Any Other Matters
3:30p.m.	Closing Speech by Chairperson/End of AGM

Chairperson & Parliamentarian: Ian Chang

Election Committee: Ms. Melinda Kong (Head), Ms. Choo Ai Ling, Chong Phang Ai Ling

Copies of the Club Constitution, AGM 2007 Minutes and AGM 2008 Agenda will be made available by the previous Secretary during the AGM

See you at the meeting!